



18th September 2018

Dear Parent/Guardian,

Y5 - EDUCATIONAL VISIT TO YORK - A residential visit has been arranged for **Monday 4th March to Wednesday 6th March 2019**. We will leave school at approximately 9.00 a.m. on Monday 4th March and therefore children will need to be in school at 8.45 a.m. ready for registration. We will return to school at approximately 3.15 p.m. on Wednesday 6th March depending on traffic.

This exciting residential we will be linked to our work on Vikings and we feel this is an exciting opportunity for the children to find out more about what life was like during the Viking era. This visit will also enhance aspects of team building, independence and knowledge.

Please return the attached parental consent form and pay a non-refundable £50 deposit using your on-line ParentPay account by Monday 1st October. (Please see the attached consent form for details) to enable the visit arrangements to be completed and confirmed.

As this is a residential visit we need to ask for a payment of £138 to go towards the accommodation and planned activities. Children will be staying in a Youth Hostel with facilities and includes bed, breakfast, packed lunch and evening meal. The planned activities are as follows:

- Transport by Harry Shaw Travel
- Accommodation: Youth Hostel Association - B & B & Evening Meal plus Packed Lunch
- Visits/Activities: Yorkshire Museum, Yorkshire Museum Viking Workshop, Viking Exhibition, Yorvik Centre along with workshops, archaeological dig and city walk

Payment breakdown:

• Non-refundable Deposit:	1st October	£50
• 1 st Instalment	1st November	£30
• 2 nd Instalment:	1st December	£30
• 3 rd Installment:	1st January	£28

All children attending this visit will need to have an exemplary record of good behaviour and demonstrate that they can obey health and safety requirements and other rules. Anyone whose behavior becomes unacceptable after the trip has been booked and deposit has been paid, may be excluded from the trip with loss of the deposit, or if behaviour is unacceptable during the residential, will be required to return home early and any expenses incurred will be the responsibility of their parents.

As the children will be travelling by coach, your child will be expected to be responsible enough to wear any seat-belt provided until informed it may be released. As this is a residential visit, medical information about all participants will be required. To ensure this information is up to date, an Education Service Medical Form must be completed not more than 14 days prior to the start of the visit. It must be returned during the week before the visit and no participant may join the visit unless this form has been received. However, advance warning is needed of any children with special medical or other needs to ensure all health and safety considerations have been made including advising our insurers to ensure they underwrite any additional risk. Notification of dietary needs for sound medical, ethical or religious reasons must also be made.

All bona fide educational visits by Shaw Education Trust are covered by the trust's liability insurance via the EFA's Risk Protection Arrangement or Zurich Insurance, as are all in-school activities. The visit is considered to have only normal everyday risks and no further insurance has been provided.

Yours sincerely

Mrs S Mitchell
Executive Headteacher

'Working together to be the best we can'

