



18th September 2018

Dear Parent/Guardian,

RESIDENTIAL EDUCATIONAL VISIT TO NORMANDY 2019

An educational residential visit has been arranged for **Year 4** to Normandy in France. This residential has been running for several years and has proved very successful and a great experience for our pupils. The visit will take place from **Monday 11th March to Friday 15th March 2019** and will be on an all-inclusive basis at a cost of **£329**.

To secure a place for your child, please return the attached parental consent form and pay a non-refundable deposit of £50.00 using our on-line ParentPay system by Friday 19th October to enable the visit arrangements to be completed and confirmed.

Further payments can be made either by on-line instalments or by paying the full amount in one payment (please see consent form for payment details). Full payment should be received by Monday 4th February at the latest.

The remainder of the cost will need to be paid in monthly instalments indicated on the dates below:

- 13th November **£70.00**
- 11th December **£70.00**
- 8th January **£70.00**
- 4th February **£69.00**

As we will be travelling by coach, your child will be expected to be responsible enough to wear any seatbelt provided until informed it may be released.

As this is a residential visit, medical information and dietary needs about all participants will be required. Advance warning is needed of any participants with special medical or other needs to ensure all health and safety considerations have been made. Parents must inform the school of any relevant medical or other needs on the visit consent form.

(A separate medical sheet and further information will be sent nearer the time).

All bona fide educational visits by Shaw Education Trust are covered by the trust’s liability insurance via the EFA’s Risk Protection Arrangement or Zurich Insurance, as are all in-school activities. The visit is considered to have only normal everyday risks and no further insurance has been provided.

If you have any further queries regarding this visit, please do not hesitate to contact Mrs Burton, Mr Rogers or Mrs Mitchell.

Yours sincerely

Mrs S Mitchell
Executive Headteacher

‘Working together to be the best we can’

