

## **Applying for an In-Year Admission**

### **Information and Procedure**

To make an initial enquiry for an In-Year admission for your child please contact the school on **01782 297361** to see if we have places available.

If we do have a place available we will request that you make an appointment to have a look around the school.

Please be advised that you will need to complete a formal application in order for your child to be considered should we have a vacancy in the required year group.

In-Year Admission Forms for Staffordshire schools are available from the school office, or you can download a form by logging on to [www.staffordshire.gov.uk/admissions](http://www.staffordshire.gov.uk/admissions).

The completed form will need to be signed by the Headteacher at your child's current school.

Please return a copy of the signed form to Seabridge Primary School.

Please note we are unable to keep a waiting list for places.